

Weill Research Gateway (WRG) Lab Registration Guide



Table of Contents

Table of Contents.....	1
How to sign in to WRG	1
How to Locate your Records	2
How to Edit your Records	3
How to Locate the Institutional Biosafety Committee (IBC) Registration E-Form.....	4
How to Complete the IBC Registration E-Form.....	4
Submitting the IBC Registration.....	11
How to Address Comments from IBC.....	13
Modification Required	16
Research Safety Checklist E-Form.....	17
Linking Other Records to Your Registration.....	22
Making an Amednment to an IBC Registration.....	24
IBC Registration Renewals	25
User Tips.....	25
Contact Us	25

How to sign in to WRG

1. Go to wrq.weill.cornell.edu.

2. Login using your CWID and password.



Environmental Health and Safety

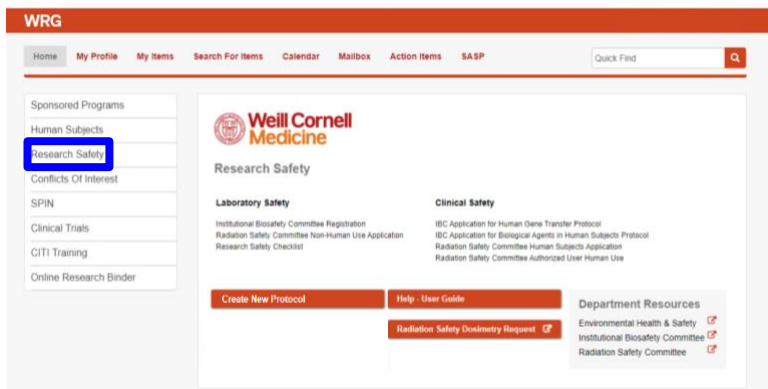
TEL 646-962-7233 WEB weill.cornell.edu/ehs EMAIL ehs@med.cornell.edu

Weill Cornell Medicine | 402 East 67th Street, Room LA-0020 | New York, NY 10065

T:\AllEHS\Biosafety\IBC\IBC Forms-Documents\WRG guides\WRG Lab Registration Guide.docx



- Click on **Research Safety** on the main WRG menu.



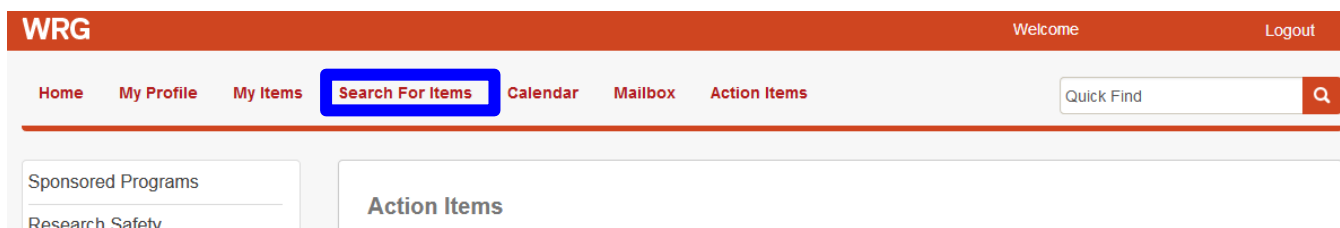
How to Locate your Records

There are three ways to retrieve your lab records within the Research Safety module in WRG.

OPTION 1: SEARCH BY PI

To locate all records owned by a Principal Investigator (PI):

- Click on **Search For Items** on the top toolbar.



- On the new pop-up window:

Select 'Locate' Criteria

[Help](#)
[Close](#)

Modules available for searching across:

☐ Conflicts Of Interest
 ☐ Human Subjects
 ☒ **Research Safety**
☐ Sponsored Programs

Available fields to search by

- ☐ Record Associated Departments
- ☐ Record Classification Codes
- ☐ Record Creation Date
- ☐ Record Key Words
- ☐ Record Number
- ☒ **Record Owner**
- ☐ Record Owner Primary Department
- ☐ Record Personnel

Selected fields

- ☐ Record Personnel Department
- ☐ Record Primary Department
- ☐ Record Primary Sponsor
- ☐ Record Primary Sponsor Type
- ☐ Record Status
- ☐ Record Title
- ☐ Record Type
- ☐ Status Code Grouping

Record Owner

Last, first - Pediatric

[Search](#)



- Check **Research Safety**.
- Under *Available fields to search by*, check **Record Owner**.
- In the *Record Owner* field, type in the PI name or record number, then click **Search**.

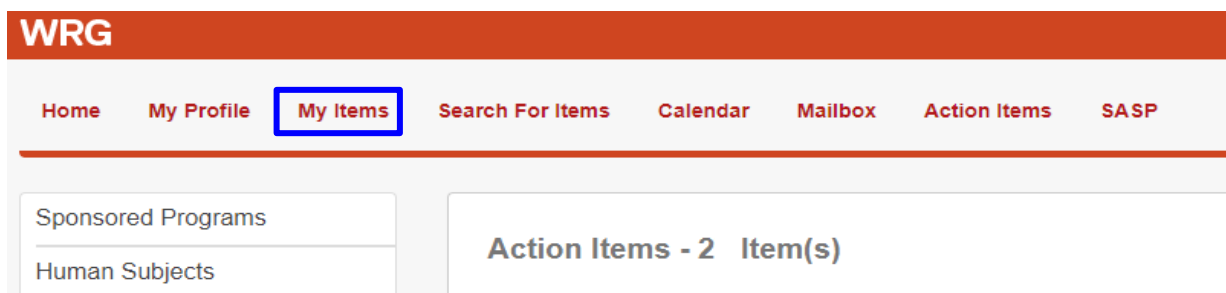
OPTION 2: SEARCH BY RECORD NUMBER

To locate a specific record, enter the record number in the **Quick Find** field on the top toolbar.



OPTION 3: SEARCH FROM ALL RECORDS OWNED ACROSS ALL MODULES

Click on **My Items** on the top toolbar.

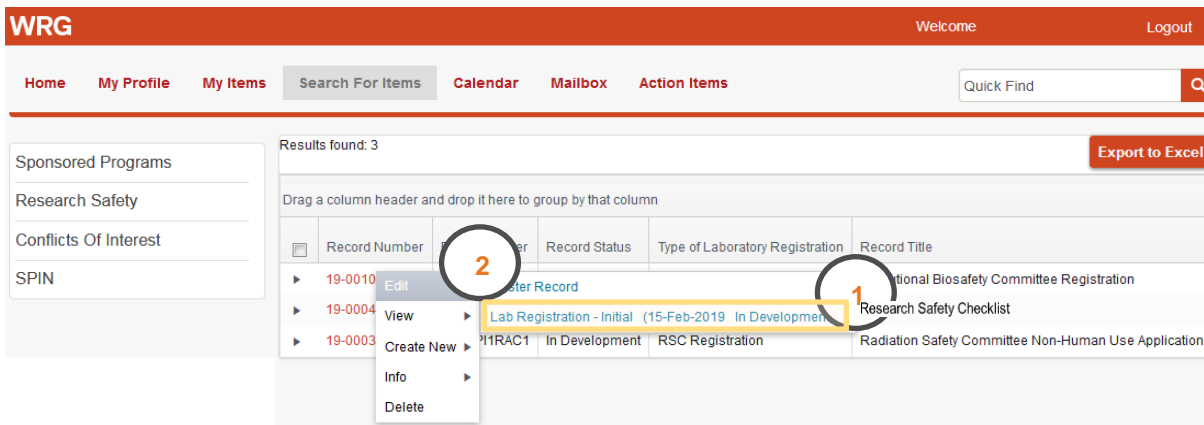


*Please note: This option will display the results differently from using **Search For Items**. **My Items** will return all records in WRG for the user who is logged in. The Records Types that are Health and Safety Protocols are the Laboratory Safety Registrations.*

How to Edit your Records

After locating your record(s):

- Click on the record number.
- On the pop-up menu, click on **Edit** and select the submission you would like to change.





How to Locate the Institutional Biosafety Committee (IBC) Registration E-Form

1. Look up your Institutional Biosafety Committee (IBC) Registration records, and click on the desired submission.
2. On the next window, Click on the e-form link.

Record Number: 19-0010

Institutional Biosafety Committee Registration
PI1RAC1 EHS - Faux Department with Division

Safety Protocol
Edit Mode

Done Save Change Project Info

Submissions (1) Linkages Summaries Attachments (1) ?

Home > Submissions > Lab Registration - Initial > Submission

Submission

Reviews
Communications
Personnel (1)
Attachments (1)
Status History (1)

Lab Registration - Initial

Document/Form	Add	Type	Status	Submit
Laboratory Safety Registration		Protocol Application	Incomplete	(Mandatory Form)

Close Print Form History Save Complete



Institutional Biosafety Committee Registration

Record Number: 19-0010
PI: EHS, PI1RAC1

Updated By: Teneka Jean-Louis 15-Feb-2019 02:58:28 PM

General

Registration Number: 19-0010 Submission Number: 19-0010-01

Title of Registration:
Institutional Biosafety Committee Registration

How to Complete the IBC Registration E-Form

The IBC e-Form has multiple components.

PI INFORMATION

1. The first section of the form contains the Principal Investigator (PI) Information, retrieved directly from the [WCM Directory](#). If the information displayed shows any errors, please sign into your WCM Directory profile and update your information.

ibc@med.cornell.edu

PI Information (IBC)

Principal Investigator Name

Investigator:

Email:	Investigator @med.cornell.edu
Phone:	+1 212 746 647 0000
Department:	Biochemistry
Title:	Associate Professor of Research in Biochemistry

1. Do you have a designated Administrative Contact for this registration? ☐ Yes ☐ No



- Next, indicate if there is an **Administrative Contact**. If made a delegate, the administrative contact will have access to the record and will receive system notifications. To make someone a delegate, a Departmental Administrator must complete the **WRG Access Form** and submit it to the IBC.

IBC LABORATORY REGISTRATION CHANGES

The next section of the form contains a field to indicate any desired **Changes to the IBC Laboratory Registration**. Please provide a quick summary of changes to your previously approved registration, or leave the field blank if no changes are needed.

[General](#)
[Introduction \(IBC\)](#)
[PI Information \(IBC\)](#)
[Changes to the IBC Laboratory Registration \(IBC\)](#)
[Applicability Questions \(IBC\)](#)
[Overview of Laboratory Research \(IBC\)](#)
[Certification \(IBC\)](#)
[All Pages](#)

Changes to the IBC Laboratory Registration (IBC)

1. Provide a summary of changes to your previously approved IBC Laboratory Registration (e.g., addition/deletion of biological agent(s), changes to recombinant or synthetic nucleic acid research (e.g., new host, vector, or DNA source)).

Applicability Questions (IBC)

APPLICABILITY QUESTIONS

In this section, check the boxes that apply to the work being performed in the lab.

- Question 1 addresses the samples/specimen the lab is working with. If infectious, these specimen must be accounted for in the Biological/Microbiological Agents table.

1. Does the laboratory work with blood, tissue, body fluids, primary cells or cell lines of human or non-human primate origin?

☒ Yes ☐ No

1.1. From which source(s)?

- ☐ Human
☐ Primate

1.2 Are any of these samples known to be infectious? ☒ Yes ☐ No

1.2.1 Please describe:

NOTE: These materials must also be accounted for in the *Biological/Microbiological Agents* table below

- Question 2 addresses the **biological materials** the lab works with. Place your cursor on top of each option to access the definition of each material.

[Research \(IBC\)](#)
[Certification \(IBC\)](#)
[All Pages](#)

Applicability Questions (IBC)

1. Does the laboratory work with blood, tissue, body fluids, primary cells or cell lines of human or non-human primate origin?

☐ Yes ☐ No

2. Which of the following biological materials does the Laboratory work with:

☐ [Recombinant DNA/Genetically Modified Agents](#)

☐ [Biological Agents, Risk Groups 2, 3, 4](#)

☐ [Select Agents or Toxins](#) Bacteria, Fungi, Parasites, Prions, Rickettsia, Viruses or Agent

☐ Transgenic Animals

☐ None



OVERVIEW OF LABORATORY RESEARCH

In this section, provide an overview of the **laboratory's research goals**, and explain how each agent will be used as part of the research goals (e.g., in vivo and in vitro models).

Overview of Laboratory Research (IBC)

1. In a few paragraphs, provide a brief overview of the laboratory's research goals. In addition, describe how recombinant or synthetic nucleic acid molecules, biological agents, in vivo or in vitro models or select agent research is related to those goals (e.g., overview from the investigator's WCM VIVO Webpage):

EXEMPT RECOMBINANT DNA

1. If you checked the *Exempt* box in the **Recombinant DNA/Genetically Modified Agents** option on the previous [Biological Materials](#) section, the **Exempt Recombinant DNA** section will appear next. Please fill out this section entirely.

Applicability Questions (IBC)

1. Does the laboratory work with blood, tissue, body fluids, primary cells or cell lines of human or non-human primate origin?
☐ Yes ☐ No

2. Which of the following biological materials does the Laboratory work with:

- ☒ [Recombinant DNA/Genetically Modified Agents](#)
- ☒ [Exempt or Non-Exempt Recombinant Nucleic Acid Experiments?](#) ☐ Non-Exempt
- ☐ [Experiments with Agents from Risk Groups 2, 3, 4](#)
- ☐ [Select Agents or Toxins](#)
- ☐ Transgenic Animals
- ☐ None



Exempt Recombinant DNA (IBC)

This section is intended to describe common experiments considered exempt/low risk by the NIH guidelines. Examples include: expression of recombinant nucleic acid in tissue culture, work in *E. coli* (K12) or yeast.

1. Will rDNA be propagated in prokaryotic host(s) (i.e. *Escherichia coli*)?

☒ Yes ☐ No

1.1. Select all experiments which use *Escherichia coli* as host-vector systems (e.g., K-12, DH5 α , HB 101, STBL2, TOP10):

- ☐ Cloning vector
☐ Bacterial Expression Vector
☐ Protein expression
☐ Plasmid/Vector Propagation
☐ VAC
☐ Other

1.2. Is DNA from Risk Group 2, 3, or 4 agent transferred into a nonpathogenic prokaryote?

☐ Yes ☐ No

1.3. Are recombinant or synthetic nucleic acid molecules containing genes for the biosynthesis of toxin molecules being expressed?

☐ Yes ☐ No

1.4. Describe or list gene or gene families from being manipulated.

2. Will rDNA experiments use *Saccharomyces* as host-vector systems (e.g. *S. uvarum*, *S. pombe*, *S. cerevisiae*)?

☐ Yes ☐ No

3. Will recombinant or synthetic nucleic acid molecules be propagated and/or maintained in cells in tissue culture?

☐ Yes ☐ No

4. Other DNA/RNA Experiments not in an organism being conducted in the laboratory:

- ☐ Isolation of DNA/RNA
☐ RT-PCR, PCR
☐ Electroporation of nucleic acid
☐ Introduction of siRNA, shRNA, mRNA, miRNA
☐ CRISPR/Cas9
☐ Other

Note: the work described here does not need to be added to the Recombinant Table, unless specified (e.g., if checking yes to questions 1.2 or 1.3 highlighted).



2. If you checked the *Non-Exempt* box in the **Recombinant DNA/Genetically Modified Agents** option on the previous [Biological Materials](#) section, the **Recombinant Table** section will appear next. Please fill out this section entirely.

Applicability Questions (IBC)

1. Does the laboratory work with blood, tissue, body fluids, primary cells or cell lines of human or non-human primate origin?

☐ Yes ☐ No

2. Which of the following biological materials does the Laboratory work with:

☒ [Recombinant DNA/Genetically Modified Agents](#)

[Exempt or Non-Exempt Recombinant Nucleic Acid Experiments?](#)

☐ Exempt

☒ Non-Exempt

☐ [Biological Agents from Risk Groups 2, 3, 4](#)

☐ [Select Agents or Toxins](#)

☐ Transgenic Animals

☐ None

Note: Fill out the table with recombinant microorganism only. If you need to add more agents, click **Add** at the top right corner. If you need assistance completing this section, please contact your Safety Advisor.

Recombinant DNA (IBC)

1. Recombinant Microorganism Tracking Table:

a

Add

Select Microorganism for Recombinant work:	<input type="text"/>
List strains/serotypes for constructs (if you have large numbers, list indicative examples):	<input type="text"/>
What is the ability of recombinant microorganism to replicate in the cell in which it will be grown?*	<input type="checkbox"/> Attenuated <input type="checkbox"/> Replication Competent <input type="checkbox"/> Replication Incompetent/Deficient <input type="checkbox"/> Self-Inactivating <input type="checkbox"/> Unknown
In what cell or cell type will the recombinant microorganism or vector be propagated or packaged in (e.g. 293T Cell)?	<input type="text"/>
Recombinant microorganism used <i>in vivo</i> (animal model) or <i>in vitro</i> (in culture)	<input type="text"/>
In what cell type(s) will the recombinant microorganism or vector be expressed?	<input type="checkbox"/> Animal <input type="checkbox"/> Bacterial <input type="checkbox"/> Fungal <input type="checkbox"/> Human <input type="checkbox"/> Insect <input type="checkbox"/> Other
List the recombinant gene or gene family to be inserted, deleted, upregulated or downregulated.	<input type="text"/>
What is the original source(s) species of the DNA/RNA?	<input type="checkbox"/> Bacteria <input type="checkbox"/> Bacteriophage <input type="checkbox"/> Fungi <input type="checkbox"/> Human <input type="checkbox"/> Jellyfish <input type="checkbox"/> Murine <input type="checkbox"/> Other <input type="checkbox"/> Parasite <input type="checkbox"/> Virus <input type="checkbox"/> Zebrafish



3. If you checked the *Biological Agents from Risk Groups 2, 3, 4* box in the **Recombinant DNA/Genetically Modified Agents** option on the previous [Biological Materials](#) section, the **Biological/Microbiological Agents** section will appear next. Please fill out this section entirely.

Biological/Microbiological Agents (IBC)

1. Microorganism Tracking Table:

a

Add

Applicability Questions (IBC)

1. Does the laboratory work with blood, tissue, body fluids, primary cells or cell lines of human or non-human primate origin?

☐ Yes ☐ No

2. Which of the following biological materials does the Laboratory work with:

☐ [Recombinant DNA/Genetically Modified Agents](#)

☒ [Biological Agents from Risk Groups 2, 3, 4](#)

☐ [Select Agents or Toxins](#)

☐ Transgenic Animals

☐ None

Note: If you need to add more agents, click **Add** at the top right corner.

Select Microorganism for Biological/Microbiological work:	<input type="text"/>
List strains/serotypes for constructs (if you have large numbers, list indicative examples):	<input type="text"/>
What is the ability of recombinant microorganism to replicate in the cell in which it will be grown?	<input type="checkbox"/> Attenuated <input type="checkbox"/> Replication Competent <input type="checkbox"/> Replication Incompetent/Deficient <input type="checkbox"/> Self-Inactivating <input type="checkbox"/> Unknown
Microorganism used in vivo (animal model) or in vitro (culture model):	<input type="text"/>
Types of manipulations performed or planned related to named microorganism:	<input type="checkbox"/> Conduct Multiplicity of infection (MOI) studies <input type="checkbox"/> Culturing <input type="checkbox"/> Introduction into animal model <input type="checkbox"/> Isolation DNA/RNA <input type="checkbox"/> Other
Additional Information related to Human Exposure:	<input type="text"/>
Will you be conducting an experiment that introduces this microorganism into whole animals in your laboratory?	<input type="checkbox"/> Yes <input type="checkbox"/> No



4. Next, Please check Yes or No to confirm the **Risk and Dual Use Research of Concern**.

Risk (IBC)

1. Does your research involve the creation of biological agents or recombinant microorganisms that could:

- Enhance the harmful consequences of the agent
- Disrupt immunity or the effectiveness of an immunization against the agent
- Confer resistance to clinically or agriculturally useful prophylactic or therapeutic interventions against that agent
- Increase the stability, transmissibility, or the ability to disseminate the agent
- Alter the host range or tropism of the agent
- Enhance the susceptibility of a host population to the agent
- Generate or reconstitute an eradicated or extinct agent

☐ Yes ☐ No

Dual Use Research of Concern (IBC)

1. Does your laboratory possess, work with, or store any of the high consequence agents or toxins listed below?

- Avian influenza virus (highly pathogenic)
- Bacillus anthracis
- Botulinum neurotoxin
- Burkholderia pseudomallei
- Ebola virus
- Foot-and-mouth disease virus
- Francisella tularensis
- Marburg virus
- Reconstructed 1918 Influenza virus
- Rinderpest virus
- Toxin-producing strains of Clostridium botulinum
- Variola major virus
- Variola minor virus
- Yersenia pestis

☐ Yes ☐ No

DURC is life sciences research that, based on current understanding, can be reasonably anticipated to provide knowledge, information, products, or technologies that could be directly misapplied to pose a significant threat with broad potential consequences to public health and safety, agricultural crops and other plants, animals, the environment, material, or national security. The United States Government has designated a specific group of high-consequence agents and toxins for specific review, however DURC is not limited to these agents and toxins.

EXTERNAL LABORATORY LOCATIONS FOR BIOLOGICAL WORK

In the next section, please confirm whether lab members will perform recombinant work in a non-WCM laboratory. If Yes, Please complete the table. **Note:** click **Add** on the top right corner to include more collaborators.

External Laboratory Locations for Biological Work (IBC)

1. Will you or members of your laboratory be performing recombinant or synthetic nucleic work in a non-WCM laboratory?

☒ Yes ☐ No

1.1. Please list the external laboratory spaces:

a

Add

Institutional Name	<input type="text"/>
Collaborator Name	<input type="text"/>
Country	<input type="text"/>
Are research activities compliant with host research facility/institution's safety programs and requirements?	<input type="text"/>
Describe the type of work conducted	<input type="text"/>



CERTIFICATION

In the next section, please read and acknowledge PI responsibilities. Links to the IBC Reporting Policy and EHS Program Manual are included at the bottom. **Note:** by completing the form, the PI agrees to the statements in the Certification section.


Certification (IBC)

- The above information is true to the best of my knowledge
- I have made available to my staff instruction and training specific to laboratory protocols describing routes of exposure, symptoms of disease, treatments and other pathogen-specific information.
- I understand that in accordance with NIH Guidelines and WCM requirements, the IBC section of this Laboratory registration must be kept up-to-date and resubmitted for IBC approval by following the directions and policies found on the [WCM IBC Website](#)
- I understand that, unless specifically noted by the IBC, no health surveillance policy will be instituted for research at BSL-1 or BSL-2 levels, but that I am responsible for reporting illness among laboratory personnel (or human gene transfer subjects, if applicable) which affects single individuals repeatedly or multiple individuals, either at the same time or in some close sequence. I am also responsible for reporting even sporadic instances of unusual or life-threatening diseases such as leukemias, lymphomas, or chronic disabilities due to nervous, respiratory, renal, or gastrointestinal illness to the IBC. Individuals with work-related illnesses and injuries will continue to report directly to Workforce Health and Safety, in accordance with:

1. [IBC Incident Reporting Policy](#)
2. [Environmental Health & Safety Program Manual](#)

COMPLETING THE IBC REGISTRATION

To complete the form, click the **Complete** box on the top right corner.



**Weill Cornell
Medicine**

Close
Print
Form History
Save
Complete

Institutional Biosafety Committee Registration

Updated By:

Record Number: **19-0010**
 PI: EHS, P11RAC1
15-Feb-2019 02:58:28 PM

General
 Introduction (IBC)
 PI Information (IBC)
 Applicability Questions (IBC)
 Overview of Laboratory Research (IBC)
 Certification (IBC)
 All Pages

General

Registration Number:
19-0010

Submission Number:
19-0010-01

Title of Registration:

Institutional Biosafety Committee Registration



Submitting the IBC Registration

1. After marking the IBC registration status as complete, click **Submit**.

Note: Once the **Submit** button is pressed by the PI, the submission will be automatically routed to the IBC. If a Lab Coordinator/Manager submits on the PI's behalf, the submission will be sent to the PI for approval as an action item.

Record Number 19-0010 **Institutional Biosafety Committee Registration** PI1RAC1 EHS - Faux Department with Division Safety Protocol [Edit Mode](#)

[Done](#) [Save](#) [Change Project Info](#)

[Submissions \(1\)](#) [Linkages](#) [Summaries](#) [Attachments \(1\)](#) [Communications](#) ?

[Home](#) > [Submissions](#) > [Lab Registration - Initial](#) > [Submission](#)

Submission

[Reviews](#)

[Communications](#)

[Personnel \(1\)](#)

[Attachments \(1\)](#)

[Status History \(1\)](#)

Lab Registration - Initial

Document/Form	Type	Status	
Laboratory Safety Registration	Protocol Application	Incomplete	Submit (Mandatory Form)

2. After clicking **Submit**, click **Continue**. The submission will be sent to the IBC for pre-review.

Protocol **20-0026 - Dr. Lishomwa (Lish) Ndhlovu** "Institutional Biosafety Committee Registration" (Changes Required)

[Refresh Route](#) [Route Path - IBC Route \(LSR\)](#) [Add New Person to Review Path](#) [Continue](#)

Step 1	PI Approval	Dr. Lishomwa (Lish) Ndhlovu	
Step 2	Regulatory Coordinator	Teneka Jean-Louis	
	Regulatory Coordinator	Wendy Kresge	
	Regulatory Coordinator	Katarzyna Lejb	
Step 3	BSO Approval	Scott W. Finkernagel	
Step 4	FYI: Posted to IBC Agenda	Dr. Lishomwa (Lish) Ndhlovu	

No comments have been recorded yet

The IBC Lab Registration can be initially submitted by the PI or the Lab Safety Coordinator, Safety Advisor, or EHS Regulatory Coordinator.



IF SUBMITTED ON BEHALF OF THE PI

1. The PI will receive an email from WRG and an action item, which will also appear on the WRG-RS home screen. Both notifications include links to the review dashboard.

2. On the review dashboard, click on the **Review** tab.

3. Verify form information:
 - a. Access the completed form and review.
 - b. Change review status to **Reviewed**.
 - c. Click **Approved**.

Note: if changes are needed, open the form and uncheck the **Complete** box to edit. Once done, re-check the box and follow steps b and c above.



4. Read and accept the **Certification Statement**. The submission will now be routed to the IBC.

CERTIFICATION STATEMENT

- The information in the registration is true to the best of my knowledge
- I have made available to my staff instruction and training specific to laboratory protocols describing routes of exposure, symptoms of disease, treatments and other pathogen-specific information.
- I understand that in accordance with NIH Guidelines and WCM requirements, the IBC section of this Laboratory registration must be kept up-to-date and resubmitted for IBC approval by following the directions and policies found on the [WCM IBC Website](#)

How to Address Comments from IBC

After submission, the registration will be pre-reviewed by the IBC. The IBC may send the submission back to the PI if any issues are found. The IBC may send notes in the form or separately.

COMMENTS OUTSIDE THE FORM

1. Click on **Show Route**.

Record Number
19-0010

Institutional Biosafety Committee Registration
PI1RAC1 EHS - Faux Department with Division

Safety Protocol

[Edit Mode](#)

Submissions (1) Linkages Summaries Attachments (1) Communications ?

Home > Submissions > Lab Registration - Initial > Submission

Submission

[Reviews](#)

[Communications](#)

[Personnel \(1\)](#)

[Attachments \(1\)](#)

[Status History \(1\)](#)

Lab Registration - Renewal

Submission Number: 19-0440-03 Created on: 26-Jul-2019 Status: Changes Required

*Clicking continue/submit will refresh the route based on current submission data. Only do this when you are ready to proceed.

Document/Form	Add	Type	Status
<div> <input type="button" value="Show Route"/> <input type="button" value="Route History"/> <input type="button" value="Submit"/> </div>			



The routing window will pop up, with comments at the bottom.

Active Routing Progress

[Open Full](#)

19-0440 - Dr. Juan R. Cubillos-Ruiz "Institutional Biosafety Committee Registration"

Route Name	Route Type	Step Number/Name	Who	Notified	Decision	Insert Remove
IBC Route (LSR)	Final Review	Step 2 - Regulatory Coordinator	Teneka Jean-Louis	04-Sep-2019 6:36:55 PM	Approved - Approved	
IBC Route (LSR)	Final Review		Wendy Kresge	04-Sep-2019 6:36:56 PM	Not Applicable -	
IBC Route (LSR)	Final Review		Katarzyna Lejb	04-Sep-2019 6:36:56 PM	Not Applicable -	
IBC Route (LSR)	Final Review	Step 3 - BSO Approval	Scott W. Finkernagel	05-Sep-2019 10:40:28 AM	Disapproved - Disapproved	
IBC Route (LSR)	Final Review	Step 4 - Returned for revisions	Dr. Juan R. Cubillos-Ruiz	05-Sep-2019 12:21:32 PM	Informed -	
IBC Route (LSR)	Final Review	Step 1 - PI Approval	Dr. Juan R. Cubillos-Ruiz			
IBC Route (LSR)	Final Review	Step 2 - Regulatory Coordinator	Wendy Kresge			
IBC Route (LSR)	Final Review		Katarzyna Lejb			
IBC Route (LSR)	Final Review		Teneka Jean-Louis			
IBC Route (LSR)	Final Review	Step 3 - BSO Approval	Scott W. Finkernagel			
IBC Route (LSR)	Final Review	Step 4 - FYI: Posted to IBC Agenda	Dr. Juan R. Cubillos-Ruiz			

Comments

Posted By: Scott W. Finkernagel

05-Sep-2019 12:21:32 PM

Comments to address within the WRG IBC lab registration form.

COMMENTS INSIDE THE FORM

Items that need to be addressed will be marked with a or symbol.

1. Click on the symbol on the left-hand side to bring you directly to the question that needs to be addressed. You can also click on the **Comments** panel button at the top of the form.

[Close](#)
[Print](#)
[Form History](#)
[Review](#)
[Summary](#)
[Save](#)
[Comments Panel](#)
[Complete](#)

Institutional

Biosafety Committee Registration

Record Number: 19-0000
PI: [REDACTED]
Updated By: Scott W. Finkernagel 05-Sep-2019 12:19:39 PM

General
Introduction (IBC)
PI Information (IBC)
Changes to the IBC Laboratory Registration (IBC)
Applicability Questions (IBC)
Overview of Laboratory Research (IBC)
Exempt Recombinant DNA (IBC)
Recombinant DNA (IBC)
Biological/Microbiology Agents (IBC)
Risk (IBC)
Dual Use Research of Concern (IBC)

General

Registration Number: 19-0000 Submission Number: 19-0000-03

Title of Registration: Institutional Biosafety Committee Registration

Select the type of Laboratory Registration you are completing: IBC Registration

Introduction (IBC)

If there are any questions about completing this form, please contact EHS at (646)-962-7233, or email ibc@med.cornell.edu.

PI Information (IBC)



2. Double-click on the symbol next to the question to bring up the comment within the comments panel. To resolve the issue, press **Reply** and type in your response.

Comment Filter By: Clear Sort By: Ascending Clear

1. In a few paragraphs, provide a brief overview of the laboratory's research goals. In addition, describe how recombinant or synthetic nucleic acid molecules, biological agents, in vivo or in vitro models or select agent research is related to those goals (e.g., overview from the investigator's WCM VIVO Webpage): [Comment](#)

From: Jean-Louis, Teneka To: Principal Investigator - EHS

Please elaborate on the proposed experiments.

13-Apr-2020 11:45 AM [Reply](#) [Forward](#)

You can also route your response:

- a. Click on the **To** button to change the recipient to Principal Investigator-EHS
 - b. Type in your response and provide an explanation if needed. **Note:** you can also update the form and type "see updated form".
 - c. Click **Post**.
- Note:** to delete a post, click **Clear**.

Comment Filter By: Clear Sort By: Ascending Clear

23-Apr-2020 03:41 PM [Reply](#) [Forward](#)

Finkelhagel, Scott W.; Jean-Louis, Teneka ; Lu, Theresa
Principal Investigator - EHS

☐ Response Required
☒ Make Comment Public

Subject

1. In a few paragraphs, provide a brief overview of the laboratory's research goals. In addition, describe how recombinant or synthetic nucleic acid molecules, biological agents, in vivo or in vitro models or select agent research is related to those goals (e.g., overview from the investigator's WCM VIVO Webpage):

Message

B **I** **U** **abc** **1** **2** **3** **4** **5** **6** **7** **8** **9** **0** **x₂** **x²** **Format**

(inherited font) (inherited size) **A** **Δ** **⌂**

b

3. Next, correct the question by unchecking the **Complete** check box and revise the previous answer given, then re-check when done.



**Weill Cornell
Medicine**

Institutional

Close Print Form History Review Summary Save Comments Panel **Complete ☒**

Biosafety Committee Registration



4. After correcting all issues, re-submit by clicking **Submit**. **Note:** Once the **Submit** button is pressed by the PI, the submission will be automatically routed to the IBC. If a Lab Coordinator/Manager submits on the PI's behalf, the submission will be sent to the PI for approval as an action item.

Record Number
19-0010

Institutional Biosafety Committee Registration
PI1RAC1 EHS - Faux Department with Division

Safety Protocol
Edit Mode

Done Save

Change Project Info

Submissions (1) Linkages Summaries Attachments (1) Communications ?

Home > Submissions > Lab Registration - Initial > Submission

Lab Registration - Renewal

Submission Number: 19-0440-03 Created on: 26-Jul-2019 Status: Changes Required

*Clicking continue/submit will refresh the route based on current submission data. Only do this when you are ready to proceed.

Document/Form Add Type Status Show Route (Route History) Submit

Laboratory Safety Registration Protocol Application Incomplete (Mandatory Form)

Submission
Reviews
Communications
Personnel (1)
Attachments (1)
Status History (1)

Modification Required

If the IBC requests changes to your IBC registration, its status will change to **Modification Required**. This change will prompt an email (shown on the left) and a notification in WRG along with an action item (shown on the right).

Subject: Protocol Number: 20-0088 - NOTIFICATION: PI1QA EHS's Testing 1900, Record 20-0088, Status: Modifications Required

The following Laboratory Safety Registration submitted in the Weill Research Gateway (WRG) has been reviewed by the committee. Committee approval is pending once modifications identified in the application are completed and re-submitted by the Principal Investigator to the committee.

Principal Investigator: PI1QA EHS

Record Title: Testing 1900

Record Number: 20-0088

Application Status: Modifications Required

Please login to review and edit your application.

If you have any questions, please contact the appropriate committee or call 646-962-7233:

1. Institutional Biosafety Committee (IBC): ibc@med.cornell.edu
2. Radiation Safety Committee (RSC): rsc@med.cornell.edu

For technical assistance, contact ITS at WRG-Support@med.cornell.edu.

Instructions for completing this process are available: [Training Documentation](#).
[Log In](#)

Task/Assignment I am done Close

Drag a column header and drop it here to group by that column

Module	Record Number	Record Owner	Object	Record Status	Subject	Assigned
Research Safety	20-0088	EHS, PI1QA	Lab Registration - Initial	Modifications Required	NOTIFICATION: PI1QA EHS's Testing 1900, Record 20-0088, Status: Modifications Required	23-Apr-2020 4:47:22 PM

Record Title: Testing 1900
Item Type: Action Item
Assigned Date: 23-Apr-2020 04:47 PM
Open Items: 0

The following Laboratory Safety Registration submitted in the Weill Research Gateway (WRG) has been reviewed by the committee. Committee approval is pending once modifications identified in the application are completed and re-submitted by the Principal Investigator to the committee.

Principal Investigator: PI1QA EHS
Record Title: Testing 1900
Record Number: 20-0088
Application Status: Modifications Required

Please login to review and edit your application. If you have any questions, please contact the appropriate committee or call 646-962-7233:

1. Institutional Biosafety Committee (IBC): ibc@med.cornell.edu
2. Radiation Safety Committee (RSC): rsc@med.cornell.edu

For technical assistance, contact ITS at WRG-Support@med.cornell.edu. Instructions for completing this process are available: [Training Documentation](#).

The following Laboratory Safety Registration submitted in the Weill Research Gateway (WRG) has been reviewed by the committee. Committee approval is pending once modifications identified in the application are completed and re-submitted by the Principal Investigator to the committee.

Principal Investigator: PI1QA EHS

MODIFYING THE REGISTRATION

1. Scroll down and click on **Laboratory Safety Registration**.

The following Laboratory Safety Registration submitted in the Weill Research Gateway (WRG) has been reviewed by the committee. Committee approval is pending once modifications identified in the application are completed and re-submitted by the Principal Investigator to the committee.

Principal Investigator: PI1QA EHS

Record Title: Testing 1900

Record Number: 20-0088

Application Status: Modifications Required

Please login to review and edit your application. If you have any questions, please contact the appropriate committee or call 646-962-7233:

1. Institutional Biosafety Committee (IBC): ibc@med.cornell.edu
2. Radiation Safety Committee (RSC): rsc@med.cornell.edu

For technical assistance, contact ITS at WRG-Support@med.cornell.edu. Instructions for completing this process are available: [Training Documentation](#).

Document/Form Add	Type	Status	Show Route (Route History)
Laboratory Safety Registration	Laboratory Safety	Completed	PDF (Mandatory Form)

[du/ehs](#) EMAIL ehs@med.cornell.edu



2. Uncheck the **Complete** box to make changes to the form, then re-check when done.
3. Once you are done with your edits, click **I Am Done** within the Task/Assignment window of the action item. Your edits will now route to the IBC. If changes are approved, you will be notified via email.

Task/Assignment I am done Close

Drag a column header and drop it here to group by that column

<input checked="" type="checkbox"/>	Module	Record Number	Record Owner	Object	Record Status	Subject	Assigned
	Research Safety	20-0088	EHS, PI1QA	Lab Registration - Initial	Modifications Required	NOTIFICATION: PI1QA EHS's Testing 1900, Record 20-0088, Status: Modifications Required	23-Apr-2020 4:47:22 PM

Research Safety Checklist E-Form

This EHS form has multiple components. **Note:** *The Laboratory Roster and Laboratory Spaces uploaded within the Research Safety Checklist form are also attached to this page.*

1. Locate the Research Safety Checklist Registration record.
2. On the next window, click the link to the e-form.

Record Number: 19-0108 **Research Safety Checklist** Safety Protocol Edit Mode

Dr. Carl F. Nathan - Microbiology and Immunology Change Project Info

Done Save

Submissions (1) Linkages (2) Summaries Attachments (3) Communications ?

Home > Submissions > Lab Registration - Initial > Submission

Submission Submission Number: 19-0108-01 Created on: 07-Jan-2019 Status: In Pre Review

Reviews Communications Personnel (1) Attachments (3) Status History (2)

Lab Registration - Initial

Document/Form	Type	Status	Show Route (Route History)
Lab Roster	Other	Completed	(Mandatory Form)
Laboratory Safety Registration	Laboratory Safety	Completed PDF	(Mandatory Form)
Laboratory Spaces	Other	Completed	(Mandatory Form)

3. The e-form will open in a new window. Complete the form.

Weill Cornell Medicine

Close Print Form History Save Complete ☐

Research Safety Checklist

Record Number: 19-0108
PI: PI1RAC1 EHS
Updated By: PI1RAC1 EHS 01-Feb-2019 03:31:00 PM

General	General
Introduction (EHS) PI Information (EHS) Laboratory Space Management (EHS) Chemical Safety (EHS) General Laboratory Safety (EHS)	<p>Registration Number: 19-0108</p> <p>Submission Number: 19-0108-01</p> <p>Title of Registration: Research Safety Checklist</p>



- Before completing the form, verify the **Complete** box is unchecked.



Close Print Form History Save **Complete** ☐

Research Safety Checklist

Record Number: 19-0153

PI: Mason, Christopher E

Updated By: Teneka Jean-Louis 01-Feb-2019 03:31:00 PM

General	General
Introduction (EHS)	
PI Information (EHS)	
Laboratory Space Management (EHS)	
Chemical Safety (EHS)	
General Laboratory Safety (EHS)	
Equipment Safety Assessment (EHS)	
Hazardous Materials Shipping Safety Assessment (EHS)	
Chemical Waste Management (EHS)	
Biological Safety (EHS)	
Radiation Safety (EHS)	
Comments (EHS)	
Certification (EHS)	
All Pages	

Registration Number: 19-0153	Submission Number: 19-0153-01
Title of Registration: Research Safety Checklist	
Select the type of Laboratory Registration you are completing: EHS Registration	
Introduction (EHS)	
<p>The Environmental Health and Safety (EHS) Research Safety Checklist serves two important functions: (1) risk assessment tool for the College which is used to identify and address various hazards in research; and (2) checklist to provide Principal Investigators with a comprehensive tool for recognizing hazards and compliance issues in research.</p> <p>If you have any questions regarding this form please contact EHS at (646)-962-7233 or email ehs@med.cornell.edu. More information can be found on our website at ehs.weill.cornell.edu.</p>	
PI Information (EHS)	

PI INFORMATION

- The first section of the form contains the Principal Investigator (**PI**) **Information**, retrieved directly from the [WCM Directory](#). If the information displayed shows any errors, please sign into your WCM Directory profile and update your information.

PI Information (EHS)

Name: Nathan, Carl F.

Full Name:	Nathan, Carl F.
Address 1:	1300 York Avenue
Address 2:	
City:	New York
State:	NY
County:	New York
Zip:	10065-0000
Email:	cnathan@med.cornell.edu
Phone:	+1 212 746 6505
Department:	Microbiology and Immunology
Title:	Professor of Microbiology and Immunology



2. Next, indicate if there is an **Administrative Contact**. If made a delegate, the administrative contact will have access to the record and will receive system notifications. To make someone a delegate, a Departmental Administrator must complete the **WRG Access Form** and submit it to the IBC.

1. Do you have a designated [Laboratory Manager/Laboratory Safety Coordinator](#) to serve as the primary contact with EHS? If no, you will be responsible for conducting day-to-day safety activities and serve as the primary contact. ☒ Yes ☐ No

1.1. Please add all personnel who are Laboratory Managers/Laboratory Safety Coordinators:

Name:	Burns-Huang, Kristin
Full Name:	Burns-Huang, Kristin
Address 1:	413 East 69th Street
Address 2:	
City:	New York
State:	NY
County:	New York
Zip:	10021-5608
Email:	krb2013@med.cornell.edu
Phone:	+1 646 962 6205
Indicate which space(s) this person manages:	BB1150, 1151, 1148, 1144, 1147, 1153, 1179, B402, B408, B410A, BB0057, 0058, 0059, 0062, 0065, 0066, 0067

3. Verify your **Lab Roster** spread sheet is accurate and complete. If any lab personnel is physically impaired, please list their names in **question 3**.

Lab Roster

2. Please upload a copy of your lab roster.

3. Please list any personnel who are [physically impaired](#):

Laboratory Space Management (EHS)

1. Please upload a list of all of your laboratory spaces.



Click on this icon to view



Click on this icon to upload



Click on this icon to delete attachment

4. When you're done, click **Complete**. **Note:** your Safety Advisor will assist you in completing this form and uploading the lab and space rosters during annual inspection. Please verify that the information on the form is still accurate and complete.



Close Print Form History Save **Complete** ☐

Research Safety Checklist

Record Number: 19-0153

PI: Mason, Christopher E

Updated By: Teneka Jean-Louis 01-Feb-2019 03:31:00 PM

General

General



- After completing the Research Safety Checklist, click **Submit**. **Note:** Once the **Submit** button is pressed by the PI, the submission will be automatically routed to the IBC. If a Lab Coordinator/Manager submits on the PI's behalf, the submission will be sent to the PI for approval as an action item.

Record Number 19-0108 **Research Safety Checklist** Dr. Carl F. Nathan - Microbiology and Immunology Safety Protocol [Edit Mode](#)

[Done](#) [Save](#) [Change Project Info](#)

[Submissions \(1\)](#) [Linkages \(2\)](#) [Summaries](#) [Attachments \(3\)](#) [Communications](#) ?

Home > Submissions > Lab Registration - Initial > Submission

Submission

Reviews
Communications
Personnel (1)
Attachments (3)
Status History (2)

Lab Registration - Initial Submission Number: 19-0108-01 Created on: 07-Jan-2019 Status: In Pre Review [Submit](#)

Document/Form	Add	Type	Status
Lab Roster		Other	Completed (Mandatory Form)
Laboratory Safety Registration		Laboratory Safety	Completed PDF (Mandatory Form)
Laboratory Spaces		Other	Completed (Mandatory Form)

The IBC Lab Registration can be initially submitted by the PI or the Lab Safety Coordinator, Safety Advisor, or EHS Regulatory Coordinator.

IF SUBMITTED ON BEHALF OF THE PI

- The PI will receive and email from WRG and an action item, which will also appear on the WRG-RS home screen. Both notifications include links to the review dashboard.

Weill Cornell Medicine | WRG

Home My Profile My Items Search For Items Calendar Mailbox Action Items SASP Quick Find

Sponsored Programs
Human Subjects
Research Safety
Conflicts Of Interest
SPIN
Clinical Trials
CITI Training
Online Research Binder

Drag a column header and drop it here to group by that column

Module	Record Number	Record Owner	Object	Record Status	Subject	Assigned
Research Safety	19-0699	PHD PI134C1	Lab Registration - Renewal	In Pre-Review	Your Action is Required	28-Apr-2020 11:00:55 AM

Reply Reply All Forward Save Previous Next Close

From: Research Safety, WRG Received: 31-Dec-2019
To: EHS, PI134C1
CC:
Subject: ACTION REQUIRED: EHS Research Safety Checklist 19-0778 requires Principal Investigator review and approval

The following EHS Research Safety Checklist in the Weill Research Gateway (WRG) requires your review and approval.

Principal Investigator: PI134C1 EHS
Record Title: Research Safety Checklist
Record Number: 19-0778

Click [Reviewer Dashboard](#) to review and approve your submission package.
Instructions for completing this process are available: [Training Documentation](#).

If you have any questions please contact the EHS at ehs@med.cornell.edu or 646-962-7233.
For technical assistance, contact ITS at WRG-Support@med.cornell.edu.

Attachments:



2. On the review dashboard, click on the **Review** tab.

HOW TO REVIEW

The Reviewer Dashboard allows you to:

- "Add Comments" to this item
- Indicate "Your Decision" on the review of this item
- "See Comments" others have made when they reviewed this item
- See the "Routing Progress" that the item has or will take

How to add comments and indicate "Your Decision" on the review of this item:

1. On the green "REVIEW" tab, click the link to view this item.
2. Select the "Reviewed" option.
3. Enter any comments in the first text box, if applicable.
4. Click the Save icon (floppy disk) in the extreme upper right hand corner of the window.
5. Use the "My Decision is" drop down menu to select an option.
6. Re-Save the form and press "OK" in the pop-up alert that appears.
7. Once you set your decision and save, you will not be able to make any additional changes.

How to "See Comments" in the Reviewer Dashboard:

1. Past comments from previous reviewers will show on the right hand panel under the green "REVIEW" tab.
2. Your comments will also populate here, if you have any. If you intend to "Add Comments", you should do so before you set your decision.

How to see the "Routing Progress" that the item has or will take:

1. Click the blue "ROUTE" tab.
2. You will be able to see the steps that the item has gone or will go through.

For questions and technical assistance, please email ehs-questions@med.cornell.edu

3. Verify form information:
- a. Access the completed form and review.
 - b. Change review status to **Reviewed**.
 - c. Click **Approved**.

Note: if changes are needed, open the form and uncheck the **Complete** box to edit. Once done, re-check the box and follow steps b and c above.

EHS Use/Permit Application - Lab Registration - Initial

Number: 19-0011

Title: Institutional Biosafety Registration

Sponsor:

Submitted: 19-Feb-2019 1:37:53 PM

Document Type: Laboratory Safety Registration

Submitted: 19-Feb-2019 1:37:53 PM

Review Status: Un-Reviewed

Select a decision: Un-Reviewed, Un-Reviewed, **Reviewed**, Not Applicable

Comments I can see...

Posted By: San KoKo Htet

19-Feb-2019 3:55:49 PM

San KoKo Htet bypassed this routing step on 19-Feb-2019 3:55:49 PM

4. Read and accept the **Certification Statement**. The submission will now be routed to the IBC.

CERTIFICATION STATEMENT

I certify that the work carried out under this authorization will be performed in accordance with the regulations of all applicable authorities, the rules contained in the WCM Radiation Protection Program, and any conditions imposed on this authorization by the Radiation Safety Committee (RSC). I understand that the RSC reserves the right to evaluate and document all uses of radioactivity and to refuse or revoke any such use if deemed inappropriate. I will submit an amendment to this authorization if there are substantial changes from the work described in this application.

Cancel Decline Accept



Linking Other Records to Your Registration

1. Locate the records you would like to link, then click on **Linkages**.

Record Number 19-0010 Institutional Biosafety Committee Registration
PI1RAC1 EHS - Faux Department with Division

Done **Save** **Change Project Info**

1

Submissions (2) **Linkages** Summaries Attachments (2) Communications ?

Home > Submissions > Lab Registration - Initial > Submission

Submission

Reviews
Communications
Personnel (1)
Attachments (1)
Status History (1)

Lab Registration - Initial

DocumentForm	Type	Status	
Laboratory Safety Registration	Protocol Application	Incomplete	(Mandatory Form)

Submit

2. Select **Safety Protocol** (EHS or IBC record), **Proposal** (grant), or **Human Protocol** (clinical application) to classify the record, then click **Add**.

Record Number 19-0010 Institutional Biosafety Committee Registration
PI1RAC1 EHS - Faux Department with Division

Done **Save** **Change Project Info**

Submissions (2) **Linkages** Summaries Attachments (2) Communications ?

Home > Linkages

Linkages

2

Add

Safety Protocol
Proposal

3. Go to **Investigator** and click on **Set**. A new window will appear.

Add Safety Protocol Close

Select by Number **Go**

Apply Filters Go Clear All

Browse By

Sponsor/Scheme <input type="text"/> Set	Sponsor Type <input type="text"/> Set
Primary Center/Program <input type="text"/> Set	Center/Program <input type="text"/> Set
Principal Investigator <input type="text"/> Set	Investigator <input type="text"/> Set
Primary Assoc. Dept. <input type="text"/> Set	PI Department <input type="text"/> Set
Primary Location <input type="text"/> Set	Locations <input type="text"/> Set
Review Board No Review Boards Found	Review Category <input type="text"/> Set



4. Search for PI name:
 - a. Select first letter of PI's last name
 - b. Type in investigator name in last name, first name format.
 - c. Once the name populates in dropdown field, press **Save**.

Investigator

a. A B C D **E** F G H I J K L M N O P Q R S T U V W X Y Z

EHS, PI1RAC1 (Faux Department with Division) ▼

b. **Search for a particular entry**

Filter by Position

▼

5. Once the investigator's name populates the box, click **Go**.

Apply Filters

Browse By

Sponsor/Scheme	<input type="text"/>	Set	Sponsor Type	<input type="text"/>	Set
Primary Center/Program	<input type="text"/>	Set	Center/Program	<input type="text"/>	Set
Principal Investigator	<input type="text"/>	Set	Investigator	EHS, PI1RAC1 (Faux Depart	Set
Primary Assoc. Dept.	<input type="text"/>	Set	PI Department	<input type="text"/>	Set
Primary Location	<input type="text"/>	Set	Locations	<input type="text"/>	Set
Review Board	No Review Boards Found		Review Category	- Select - ▼	

6. All the records owned by investigator within WRG-RS will be shown here. Select the record you want to link by checking the box. Press **Select**.

3 Records Found. Displaying pages 1 through 1 of 1

1

Number	Title	Sponsor/Scheme	PI	
19-0003	Radiation Safety Committee Non-Human Use Application		EHS, PI1RAC1	<input type="checkbox"/>
19-0004	Radiation Safety Committee Non-Human Use Application		EHS, PI1RAC1	<input type="checkbox"/>
19-0010	Institutional Biosafety Committee Registration		EHS, PI1RAC1	<input type="checkbox"/>



7. You will return to the original window specifying the number of records you have linked to the original record, shown as **Attachments** in parenthesis.

Record Number
19-0010

Institutional Biosafety Committee Registration
P11RAC1 EHS - Faux Department with Division

Safety Protocol
Edit Mode

Done Save Change Project Info

Submissions (2) Linkages (1) Summaries **Attachments (2)** Communications ?

Home

Linkages

Item	Number	Title	PI	Sponsor	Status
Safety Protocol	19-0003	Radiation Safety Committee Non-Human Use Application	EHS, P11RAC1		In Development Development Record Management Record Remove

Making an Amednment to an IBC Registration

Note: if you have any questions regarding the amendment, please contact your Safety Advisor or the IBC at 646-962-7233 or ibc@med.cornell.edu.

1. Click on the **Submissions** tab.

Record Number
19-0010

Institutional Biosafety Committee Registration
P11RAC1 EHS - Faux Department with Division

Safety Protocol
Edit Mode

Done Save Change Project Info

Submissions (1) Linkages Summaries Attachments (2) Communications ?

Home > Submissions > Lab Registration - Initial > Submission

Submission
Reviews

Lab Registration - Initial

2. Select **Lab Registration – Amendment** from the dropdown menu, then click **Add**.

Submissions (1) Linkages Summaries Attachments (2) Communications ?

Home > Submissions

Submissions

Add

Type	Submission Number	Investigator Submitted On Date	Determination	Determination Date	Determination Date From	Determination Date To	
Lab Registration - Initial	20-0001-01	03-Jan-2020	In Pre Review	N/A	N/A	N/A	Delete



IBC Registration Renewals

Renewals will be initiated by EHS within WRG-RS. PIs will receive a notice from the system about IBC registration expiration 60 days and 30 days prior to the deadline. Submissions are due 10 days before the third Wednesday of each month.

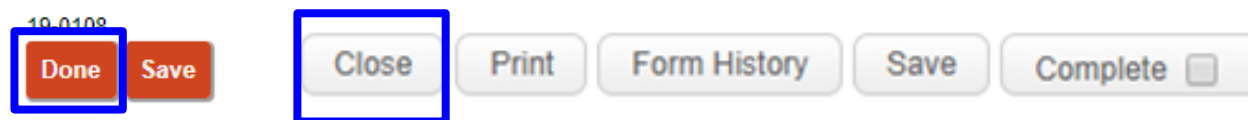
Note: if you have any questions, please contact your Safety Advisor.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3	4
IBC meeting deadline	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

IBC meeting

User Tips


- Using the done and close buttons on each window to ensure proper record closure. If you X out the window, you will still be logged into the record.



- Two users cannot access the same record and edit at the same time. The first user will be in **Edit mode** and the second user will be in **View mode**. The mode you are currently in is displayed within the record.

Record Number
19-0010

Institutional Biosafety Committee Registration
PI1RAC1 EHS - Faux Department with Division

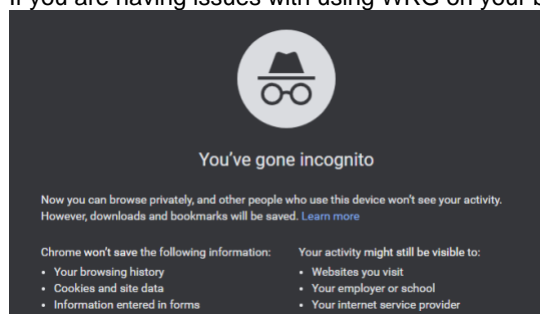
 Safety Protocol

Edit Mode

Done Save

Change Project Info

- If you are having issues with using WRG on your browser, try accessing the site in incognito mode.



Contact Us

You can contact us during normal business hours 9AM to 5PM, Monday through Friday.

EHS 646-962-7233 ehs@med.cornell.edu
IBC 646-962-7233 ibc@med.cornell.edu