In Case Of Fire Or Smoke

Activate fire alarm pull station next to fire exit/stair
Follow the R.A.C.E. procedure:

Rescue — Remove occupants from the affected area and assist others as appropriate

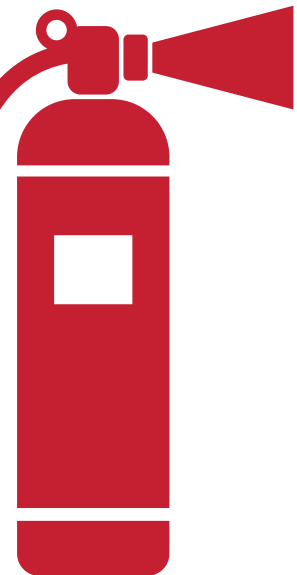**A**larm — Shout "CODE RED" and activate the nearest fire alarm pull station

Confine — Close all doors and windows as you evacuate to confine the spread of fire and smoke

Evacuate — Evacuate the building immediately Do not use elevators

How To Use Fire Extinguisher

Pull the pin — This will break the tamper seal

Aim low — Point the extinguisher nozzle at the base of the fire

Squeeze — Squeeze the handle to release the extinguishing agent

Sweep — Sweep the fire extinguisher from side to side at the base of the fire until the fire is out