

Dangerous Goods Assessment Form



Please complete sections 1 to 3 of this form and submit along with any dangerous goods (e.g., batteries, biological products, chemicals, patient specimens, reagents, samples) to be shipped from Weill Cornell Medicine (WCM). A copy of the manufacturer safety data sheet (SDS) should be attached for each chemical listed. This information will allow EHS to accurately assess shipping, packaging, labeling, and documentation requirements for your upcoming flight or shipment. **NOTE: Radioactive substances are NOT included on this form;** if applicable, please contact EHS (ehs@med.cornell.edu or 646-962-7233) for radioactive substance shipments instructions.

Please note that some items identified as “Dangerous Goods” for air transport must be shipped using a freight forwarder and may require a government agency permit. This process requires additional documentation for government regulatory agencies, transporters, and airlines, which can take several weeks to complete. The shipping timeline is dependent upon the nature of the material and complexity of the shipment. Additional information regarding shipping can be found on the EHS website: <https://ehs.weill.cornell.edu/shipping>. Some shipments may require additional filing for export due to value restrictions.

Please submit this form at least 1 week prior to the expected ship date. If more than 5 items need assessment, please re-fill out this form as many times as necessary and e-mail all forms compiled to ehs@med.cornell.edu.

For questions regarding Material Transfer Agreements, please contact the Office Of Sponsored Research Administration: <http://osra.weill.cornell.edu>.

Any biological, data, or technology shipments must have a MTA (material transfer agreement) in place prior to shipment. If there are any questions regarding MTA's, please contact CTL at mta-ctl@cornell.edu.

If shipment is for export, these commodities, technology or software were exported from the US in accordance with the export administration regulations. Diversion contrary to the US Law is prohibited.

SECTION 1: CONTACT INFORMATION

SHIPPER / TRAVELER INFORMATION	AIRLINE / DESTINATION INFORMATION
Principal Investigator / Lab:	Name of Destination Country:
Name of Contact to Discuss Shipment / Transport:	Name of Layover Countries (if any):
Shipper / Transporter Contact Phone:	Name of Courier / Airline to be Used:
Shipper / Transporter Contact E-Mail:	Expected Ship / Travel Date:
End Use	End User Name

End User Address

SECTION 2: MATERIAL DESCRIPTION (Please note: Provide the Safety Data Sheet for all items with chemicals.)

	ITEM 1	ITEM 2	ITEM 3	ITEM 4	ITEM 5
Material Name / Type:					
Manufacturer:					
Catalog/NDC Number (if applicable):					

**If medical license is required, please attach a copy of license to this form.*



Environmental Health and Safety

TEL 646-962-7233 WEB ehs.weill.cornell.edu EMAIL ehs@med.cornell.edu
Weill Cornell Medicine | 402 East 67th Street, Room LA-0020 | New York, NY 10065



	ITEM 1	ITEM 2	ITEM 3	ITEM 4	ITEM 5
Country of Manufacture:					
Number of Items:					
Item ECCN:					
MTA In Place					
Is medical license required for purchase?*					
Volume / Weight of Each Individual Item:					
Value of Each Item (US\$):	\$	\$	\$	\$	\$
Shipping Temperature:					
Quantity of Dry Ice to be Used (if applicable):					
Need Assistance with Purchasing a Shipping Box/Container?					

SECTION 2B: Answer only if BIOLOGICAL MATERIALS.

Is Item Likely to Contain an Infectious Agent?					
Which Description Best Fits This Item?					
Is Item Contained in Leak-Proof Container?					
Does This Item Contain a Preservative?					
What Preservative Type and Quantity per Container?					
Who is Preparing the Shipment?					
Date of Bio. Material and Dry Ice Shipments Training of Person Preparing Package:					
Need Assistance in Selecting Appropriate Packaging?					

SECTION 3: SUBMIT THE COMPLETED FORM to EHS via email: ehs@med.cornell.edu.

SECTION 4: ENVIRONMENTAL HEALTH AND SAFETY USE ONLY

EHS Identification #: _____