Pre-Hot Work Check Form

Instructions:

The Pre-Hot Work Check must be conducted by the Responsible Person for the hot work area prior to the start of hot work to ensure that all equipment is safe and hazards are recognized and protected. The Pre-Hot Work Check must be conducted at least once per day. The Fire Guard is responsible for maintaining the Pre-Hot Work Check Form at the work site during the work and making it available for inspection by any representative of the FDNY. This Form must be returned to EHS and maintained on the premises for a minimum of 48 hours after work is complete.

Checklist

1. Equipment:
   a. Available sprinklers, hose streams, and extinguishers are available and operable. ☐ Yes
   b. Approved actions have been taken to prevent accidental operation of automatic fire detection systems. ☐ Yes
   c. Hot work equipment in good repair. ☐ Yes

2. Requirements within 35 feet of work area:
   a. Flammable liquids, dust, lint, and oil deposits removed. ☐ Yes
   b. Floor swept clean. ☐ Yes
   c. Combustible floors wet down, covered with fire-resistant sheet. ☐ Yes
   d. Remove other combustibles where possible. Otherwise protect with fire-resistant cover or metal shields. ☐ Yes
   e. All wall and floor openings covered. ☐ Yes
   f. Combustibles on other side of walls moved away. ☐ Yes

3. Fire Watch/ hot work area monitoring:
   a. Fire Watch will be provided during and at least 30 minutes after work. ☐ Yes
   b. Fire Watch is supplied with fire extinguishers. ☐ Yes
   c. Fire Watch may be required for adjoining areas and below. ☐ Yes

4. Permit and Certificate of Fitness:
   a. Required site-specific permit or citywide permit for oxygen and a flammable gas is readily accessible. ☐ Yes
   b. All persons performing hot work possess Certificate of Fitness (e.g. G-95 COF for torch operator; F-93 COF for fire guard). ☐ Yes

Responsible Person

Name: ___________________________________________ Date: ____/____/____
Company: ______________________________________ Title: ______________________
Signature: _______________________________________

Assistance

Hot Work Phone: (347) 735-9626 • Email: fire@med.cornell.edu