

Certificate of Fitness Alternative Issuance Procedure - Employee Affirmation Form

This form must be completed by the applicant for the application to be valid.

Application can be submitted individually or through an employer. Please type or print legibly and place an “X” in the applicable box:

- Individual** (Notarization of this application is required) (Complete Section 1, 2, and 4)
- Employer** (designated coordinator) (Complete All Sections 1, 2, 3 & 4)

Instructions: Please type or print legibly. Place an “X” in the boxes next to the Sections statements to which you affirm.

Section 1: Personal Information (required for all applicants)

First Name: _____ Last Name: _____ Last 4 digits of SSN: XXX-XX-_____
 Certificate(s) of Fitness (names or category numbers): _____
 Employer Company name: _____
 Address _____ City _____ ST _____ Zip Code _____

Section 2: Education and Experience (required for all applicants)

- I affirm that:
- I have received training and I understand the pertinent:
 1. Fire Code sections _____
 2. Fire Department rules section _____
 3. National Fire Protection Association _____
 - I have studied _____ - _____ study material that apply to this Certificate of Fitness test. I understand that I may be tested on the material.
 - I thoroughly know the fire protection systems and other fire safety equipment and procedures at my work location.
 - I have not taken and failed the examination for the Certificate of Fitness for which I am applying.

Section 3: Affirmation Granting Authority to Act (Complete this section *ONLY* if your employer is submitting the application for you)

- I affirm that:
- I hereby authorize my employer to represent me before the City of New York in connection with my Certificate of Fitness application(s).
 - I understand that I will be legally bound by what is stated in the application(s), and will be responsible for any false statements or inaccurate information.
 - If I wish to cancel this authorization to act on my behalf I must do so by writing to the FDNY Director of Licensing, at 9 MetroTech Center, Brooklyn, NY 11201, or by going to the Licensing Unit at that address.

Section 4: Statements and Signatures (Notary signature and seal is required for individual applicant)

I understand that I will be legally bound by what is stated in the application(s), and will be responsible for any false statements or inaccurate information. I hereby do solemnly swear under oath and subject to penalty of perjury that the information provided by me in this document is true and accurate to the best of my knowledge.

Note: When sending this application through WCMC Environmental Health and Safety, sign/date the application, but notarization is not required.

_____ <i>Applicant's print name</i>	Notarization (required for individual applicant) State of New York, county of: Sworn to or affirmed under penalty of perjury _____ day of _____ 20____ Notary Signature _____	Notary Seal
_____ <i>Applicant's signature</i>		
_____ <i>Date</i>		